

COMMUNITY PHARMACY CONTRACTUAL FRAMEWORK 2023/24

COLLABORATIVE WORKING – DRUG TARIFF ENTRY



Community
Pharmacy Wales
Fferylliaeth
Gymunedol Cymru

Integrating Community Pharmacy in Primary Care Clusters (Wales)

Purpose

1. The intention of the collaborative working scheme is to encourage community pharmacy contractors in Wales to engage with primary care clusters, and develop and improve collaborative working relationships with healthcare professionals within the cluster and wider multi-disciplinary teams.
2. Funding is being provided to support this through:
 - 2.1 The appointment of a Community Pharmacy Collaborative Lead (the pharmacy lead), in each primary care cluster ("the Pharmacy Lead Element"); and
 - 2.2 Through back filling of pharmacist and where appropriate pharmacy technician time to engage with the pharmacy lead and/or be involved in collaborative working with local healthcare professionals ("the Pharmacy Element").

The Pharmacy Lead Element

3. A pharmacy lead shall be appointed within each cluster, by pharmacies within the cluster. The relevant local health board will ratify appointments.
4. The pharmacy lead must be a pharmacist or pharmacy technician working regularly (i.e. two or more days each week for the period during which they are the pharmacy lead) in a pharmacy or pharmacies within the cluster and with knowledge of the local area and people working within it.
5. Up to four payments each of £527.80 (£2111.20 in total) will be payable in respect of the Pharmacy Lead role. Payments will be made to the pharmacy contractor in which the pharmacy lead usually works subject to 6 and 7.
6. In order to qualify for payment, the pharmacy lead must:
 - 6.1 meet, physically or virtually, at least quarterly with the representatives of all pharmacies within the relevant cluster;
 - 6.2 meet regularly with other professional leads within the relevant cluster;
 - 6.3 meet regularly with the nominated representatives of the local health board;
 - 6.4 attend meetings of the relevant cluster; and
 - 6.5 provide feedback on cluster plans, meetings and priorities to all pharmacies in the relevant cluster.

DRUG TARIFF UPDATE

7. The pharmacy lead must maintain evidence of meeting the responsibilities outlined in 6.1 to 6.5 for inspection by the relevant local health board. This may be in an electronic format and must include: the dates and times of meetings; the names and affiliations of the attendees; a summary of the main points of discussion; any actions agreed; and the current status of those actions.
8. The relevant health board shall confirm the cluster lead to the NHS Wales Shared Services Partnership by the 5th of the first month of each quarter (April, July, October and January respectively).
9. Payment will be made at the end of each quarter (June, September, December and March respectively).

The Pharmacy Element

10. Up to three payments each of £263.90 (£791.70 in total) and an additional payment of £263.90 will be payable to all contractors on the pharmaceutical list at 1 April 2021, who undertake collaborative working as set out in 12 subject to the conditions set in 13.1 to 13.6.
11. Contractors included in the pharmaceutical list after 1 April 2023 will not be eligible to claim full payment other than where a contractor is included as a result of a change of ownership, in which case the contractor will be entitled to payments less any made to the previous contractor.
12. A payment of £263.90 may be claimed for attending, physically or virtually, meetings arranged for all pharmacies by the pharmacy lead in the relevant cluster. Claims can be made for up to three meetings (£791.70 in total), an additional payment of £263.90 will be made available for attendance in three or more meetings.
13. In order to claim payment a pharmacy contractor must ensure:
 - 13.1 In the case of 12 attendance should be by either a pharmacist or pharmacy technician who works regularly at the pharmacy (i.e. on two or more days each week for a period of at least eight consecutive weeks which begins before and ends after the date the work is undertaken);
 - 13.2 A detailed report of each collaborative meeting is maintained at the pharmacy for inspection by the relevant local health board. This may be in an electronic format and must include: the date and time of the meeting; the names and affiliations of the attendees; a summary of the main points of discussion; any actions agreed; and the current status of those actions; and
 - 13.3 A summary report is made to generate each claim using the national electronic claim and audit form (NECAF) system