



Register for a HEIWPharmacy account at <https://www.wcppe.org.uk/>

Complete generic skills and DBS to accredit for CAS, DMR, Just in Case Bags, EMS and Care Home service (NWSSP will contact you to arrange DBS)



Register for NCSA (National Clinical services accreditation)

1. Click "how to access NCSA guide" on search bar for how to register. 2. Once registered NCSA will appear on your learning dashboard.

For more info on DBS checks see here: <http://www.cpwales.org.uk/Services-and-commissioning/DBS-Checks.aspx>



You will need to complete all of the "generic skills and competencies" on NCSA, and submit the Generic Skills and Competencies submission form to provide any service. Complete and submit a DBS check. (NWSSP will contact you once you submit a declaration form on NCSA for a service where DBS is required)

You can also set up your wales.nhs email once you have a NADEX <https://dhw.nhs.wales/files/o365-for-pharmacy/nhs-wales-email-office-365->



Complete the NADEX listing form on your NCSA page - without this you cannot access the choose pharmacy platform to provide services

You will need to await confirmation of your NADEX login before you can access Choose Pharmacy to provide CAS, DMR, EMS, EC, STTT and flu.

Smoking Cessation and Substance Misuse services are still claimed on NECAF. Most others are carried out via Choose Pharmacy and claimed automatically.



Face to Face Basic Life support Training is required annually for Flu, STTT and IP services - ensure up to date certificate by attending a face to face event with an associated e-learning module. HEIW provide these throughout the year but private providers are also available

For Access issues to Choose Pharmacy contact the Primary care helpdesk on 03332008048



Accredit for the CCPS services by accessing and completing the relevant courses under Clinical Community Pharmacy Services on your NCSA page. To accredit for Sore Throat Test and Treat, Smoking Cessation, Supervised Consumption and other additional services complete the service specific module on NCSA



Check what services are available in your LHB area/pharmacy (CAS, Flu, DMR, EMS and EC are national services, EC and CAS require signing and submission of associated PGDs)

Email your LHB pharmacy leads to request any required SLAs or PGD for services- sign and return as needed to LHB+shared services Await confirmation from shared services and LHB before providing any services

Initial assessment for all services, then declaration of competence every 3 years. Annual assessment for flu only.



Keep up to date - Child protection and Safeguarding needs to be renewed every three years. Flu accreditation (including face to face and online BLS) is annual. Other services need re-accreditation process every 3 years on NCSA.



Glossary:

NCSA – National Clinical Services Accreditation – a dashboard that is hosted on WCPPE website which contains all the accreditation modules for all Welsh services

HEIW –Health Education and Improvement Wales (HEIW Pharmacy was formerly known as wcppe) - access at www.wcppe.org.uk

Choose Pharmacy Platform – An electronic clinical platform available to all community pharmacies in Wales. It is integrated with the NHS Wales network and allows access to Welsh GP record. It acts simultaneously as a clinical record and a method of claiming for services. A NADEX ID is required for access

NADEX –This service allows users to log on to systems regardless of where they access a designated computer in NHS Wales. It provides a unique identity for each member of staff which is used for authentication and access to national electronic systems.

Shared Services Partnership - provide contract management, reimbursement, post payment verification and information services for GPs, community pharmacies, dentists, opticians and appliance contractors who provide services to the NHS in Wales.

Email: nwssp-primarycareservices@wales.nhs.uk

CCPS – Clinical Community Pharmacy Service - This is a package of four services- Common Ailments, Emergency Contraception, Emergency Medicines Supply and Seasonal Influenza Vaccine. In late 2022 a fifth service will be added to provide quick start and bridging contraception. The Welsh contractual framework requires pharmacies sign up to provide the CCPS in order to access 50% of the total establishment payment per pharmacy per annum. Pharmacies who do not offer all of the services cannot offer any one of them individually. More information on CCPS, including service specifications, can be found here: <http://www.cpwales.org.uk/A-New-Prescription/Clinical-Services.aspx>

CAS – Common Ailments Service – Hosted on the Choose Pharmacy platform this pharmacist led consultation service allows for provision of advice and treatment where needed for 27 Common Ailments. More info here: <http://www.cpwales.org.uk/Services-and-commissioning/Choose-Pharmacy-Services.aspx>

Service spec : <https://nwssp.nhs.wales/ourservices/primary-care-services/primary-care-services-documents/ccps-documents/ccps-service-specification-Common-Ailments-pdf/>

EC - Emergency contraception service - You will need to complete the NCSA generic skills and then complete the EC module and submit the accreditation to shared services. Claiming for EC is on the Choose pharmacy platform so a NADEX logon is essential.

Service Spec: <https://nwssp.nhs.wales/ourservices/primary-care-services/primary-care-services-documents/ccps-documents/ccps-service-specification-emergency-contraception-pdf/>

EMS – Emergency Medicines Service – This all Wales service allows pharmacies to provide an emergency supply to any patient registered in Wales via the Choose Pharmacy Platform. Details on how this service works can be found here: <http://www.cpwales.org.uk/getattachment/Services-and-commissioning/Choose-PharmacyServices/User-Guides/EMS-Application-Guide-Version-1-1-0318.pdf.aspx?lang=en-GB>

Service Spec: <https://nwssp.nhs.wales/ourservices/primary-care-services/primary-care-services-documents/ccps-documents/ccps-service-specification-emergency-medicines-supply-pdf/>

PIPS – Pharmacist Independent Prescribing service – allows suitably qualified Independent prescribing pharmacists to provide acute medical care from a community pharmacy setting. Conditions included under the NHS payment scheme include a broad range of minor acute illnesses and oral contraception.

Spec here: <https://nwssp.nhs.wales/ourservices/primary-care-services/primary-care-services-documents/ccps-documents/pharmacy-ip-services/pips-common-ailments-and-contraception-service-specification/>

Sign up guide here: <http://www.cpwales.org.uk/getattachment/A-New-Prescription/Clinical-Services/Pharmacists-independent-prescribing-page-on-website.pdf.aspx?lang=en-GB>

DMR – Discharge Medicine Review Service - Discharge medicine reviews (DMRs). These are now completed on the choose pharmacy platform This is a link to the DMR process and includes guides on how to complete them: [http://www.cpwales.org.uk/Services-and-commissioning/Advanced-Services/Discharge-MedicinesReview-\(DMR\).aspx](http://www.cpwales.org.uk/Services-and-commissioning/Advanced-Services/Discharge-MedicinesReview-(DMR).aspx)

Smoking Cessation Service – branded as Help Me Quit – encompasses level 2 and 3 services within Wales – Level 3 service can be delivered by any qualified pharmacy staff with MCA qualification and above – following the same process detailed on page 1. More information on the national smoking cessation service can be found at: <http://www.cpwales.org.uk/Services-andcommissioning/Enhanced-Services/Stop-Smoking-Services.aspx>

DBS – Disclosure Barring Service – An enhanced DBS certificate must be dated within 6 months of you making an initial application for any of the services that require a DBS check i.e. Choose Pharmacy, Emergency Contraception or Smoking Cessation Level 3. A new check is then not required for subsequent applications. If you have any queries regarding your DBS status please email nwssp-primarycareservices@wales.nhs.uk

LHB – Local Health Board – Each will have a dedicated pharmacy team able to provide support for commissioning of enhanced services.

Other contractual differences

Services: CPCS, NMS NUMSAS and the DMS do not exist as services in Wales.

Quality Scheme: The Quality and Safety Scheme in Wales differs significantly to that in England – details on the Welsh scheme can be found here: <http://www.cpwales.org.uk/Services-and-commissioning/Quality-Scheme.aspx>

Collaborative Working Scheme: in Wales the collaborative working scheme exists to encourage community pharmacy contractors in Wales to engage with primary care clusters, and develop and improve collaborative working relationships with healthcare professionals within the cluster and wider multi-disciplinary teams. More info here: <http://www.cpwales.org.uk/Services-and-commissioning/Collaborative-Working.aspx>

Fees payable for clinical services can be found in the Drug Tariff

Setting up NHSWales Email

Fill out the form here:

<https://dhcw.nhs.wales/files/o365-for-pharmacy/nhs-wales-email-office-365-application-form/>

For more information on setup and MFA please see here:

[Microsoft Office 365 NHS Email - Community Pharmacy Wales \(cpwales.org.uk\)](#)

For any issues in access or setup please contact the Primary Care Service Desk:

Primarycare.servicedesk@wales.nhs.uk
03332008048

Contact for service accreditation queries

nwssp-primarycareservices@wales.nhs.uk

Contact for NECAF/Choose pharmacy access issues

Primarycare.servicedesk@wales.nhs.uk
03332008048

CPW contacts for queries relating to services

Cwm Taf, Powys, Gwynedd, Denbighshire - Aled.Roberts@cpwales.org.uk
Aneurin Bevan, Cardiff and Vale, Flintshire - Rhodri.Thomas@cpwales.org.uk
Hywel Dda, Swansea, Anglesey - Kayleigh.Williams@cpwales.org.uk



Accreditation Requirements per Service

Service	Accreditation Requirements						
	Please ensure the appropriate SLA/listing form and any PGDs are submitted to shared services/LHBs as per information above. Queries should be directed to nwssp-primarycareservices@wales.nhs.uk						
	NCSA Generic Skills and Competencies	Additional E-learning module	Sign PGDs	DBS	BLS	Choose Pharmacy	NECAF
Common Ailments	✓	✗	✓	✓	✗	✓	✗
Care Homes	✓	✗	✗	✗	✗	✗	✓
Emergency Contraception	✓	✓	✓	✓	✗	✓	✗
Emergency Medicines Service	✓	✗	✗	✗	✗	✓	✗
DMR	✓	✗	✗	✗	✗	✓	✗
Just In Case Bags	✓	✗	✗	✗	✗	✗	✓
Seasonal Flu vaccine	✓	✓	✓	✓	✓	✓	✗
Smoking Cessation L2	✗	✗	✗	✗	✗	✗	✓
Smoking Cessation L3	✓	✓	✗	✓	✗	✗	✓
Sore Throat Test and Treat (STTT)	✓	✓ Live event and online clinical module	✓	✓	✓	✓	✗
Supervised administration	✓	✓ Substance misuse module	✗	✓	✗	✗	✓
Needle and Syringe Supply	✓	✓ Substance misuse module	✗	✓	✗	✗ Harrm Reduction database	✗ Harrm Reduction database

<p>CAS*</p> <p>What: Free consultations on minor ailments with provision of medication from a limited formulary where clinically appropriate, Who: Pharmacists Training required: NCSA generic competencies +DBS How: CAS module on Choose Pharmacy Claiming: Automatically- live at time of consultation on Choose pharmacy.</p>	<p>EMS*</p> <p>What: Funded service to cover provision of emergency supplies to patients. WGPR access available if required. Who: Pharmacists How: EMS module on choose pharmacy will guide Claiming: Automatically live at time of consultation on Choose Pharmacy</p>	<p>EC*</p> <p>What: Provision of free Emergency Contraception (levonorgestrel or Ulipristal) Who: Pharmacists Training required: NCSA generic competencies + EC module + DBS How: EC module on choose pharmacy will guide questioning and pathway for drug selection Claiming: Automatically -live at time of consultation on Choose pharmacy</p>	<p>DMR</p> <p>What: A 2 part service to reduce medicine related harm to patients who transfer from secondary care settings Who: Pharmacists Training required: NCSA generic competencies How: Patient registered with pharmacy pre or post admission. Part 1- medicine reconciliation – on Choose Part 2- Medicines Adherence check recorded locally, claimed on choose. Claiming: Automatically -live at time of consultation on Choose pharmacy</p>	<p>PIPs</p> <p>What: NHS funded Independent prescribing service available from a community pharmacy setting Who: IP qualified pharmacists listed on NHS Wales approved list of Pharmacist Independent Prescribers Training required: Independent prescribers course and subsequent annotation on register. Annual BLS training. Training as needed to develop and maintain competence How: As per Spec, recorded on Choose Pharmacy IP model Claiming: Via NECAF monthly (by 5th of month following consultation)</p>	<p>STTT</p> <p>What: Consultations for sore throat presentations, allowing for point of care testing and provision of antibiotic treatment if required. Who: Pharmacists Training required: NCSA generic competencies, STTT module, Live training event attendance, DBS, Annual BLS training How: Via Choose pharmacy, approved equipment required. Claiming: Automatically - live at time of consultation on Choose pharmacy</p>
<p>*Form part of CCPS – Clinical Community Pharmacy Service – must be offered as a package along with seasonal flu vaccination – cannot be offered as stand alone services</p>					
<p>Care Home Service</p> <p>What: a tiered service with 3 levels: 1- medicines management support and audit, level 2 – Patient outcome safety indicators and Meds Rec, Level 3- Medication review Who: Level 1 – Technicians and Pharmacists Level 2 and above -Pharmacists Training required: NCSA generic Competences How: Varies by Level – further detail at www.cpwales.org.uk Claiming: NECAF – by end of month (N.B. L2currently suspended)</p>	<p>Needle and Syringe supply</p> <p>What: Provide access to sterile injecting equipment and safe disposal of used equipment to reduce risks associated with injecting drug use. Who: all staff under supervision of a pharmacist Training required: for supervising pharmacist- NCSA Generic competencies +Substance Misuse module + DBS How to deliver: support and advice to service user, access to sterile equipment, accept return of used material Claiming: Harm Reduction Database – live at time of delivery</p>	<p>Supervised Consumption</p> <p>What: supervised taking of the prescribed methadone/ buprenorphine at point of dispensing in the pharmacy, Who: Pharmacist or Technician Training required: NCSA Generic competencies + Substance misuse module + DBS How: Supervision and claiming by accredited persons Claiming: Per supervision on NECAF monthly</p>	<p>Smoking Cessation Level 2</p> <p>What: supply NRT to smokers receiving behavioural support from HelpMe Quit Who: Any Training required: None How: Provide suitable NRT in response to a letter indicating clients dependence on nicotine. Managed over 12 week period Claiming: Create patient record on NECAF and submit after patient leaves scheme or after week 12</p>	<p>Help Me Quit @ Pharmacy</p> <p>What: Pharmacy based behavioural smoking cessation advice and provision of treatment Who: Anyone with MCA qualification and above who has completed training Training required: NCSA generic competencies +smoking cessation module + DBS How: Provision of behavioural support and NRT if needed at defined intervals over a 12 week period Claiming: Create patient record on NECAF and submit after patient leaves scheme or after week 12</p>	<p>Just in Case Bags</p> <p>What: Provision of specified palliative care medicines in anticipation of need, for breakthrough symptom control. Who: Pharmacists Training required: NCSA generic competencies How: In accordance with a prescription provide palliative care medication with specified materials and packaging according to SLA a minimum of 72hours prior to need. Claiming: NECAF – by end of month</p>

<p><u>Quality and Safety Scheme –</u> £1300 per quarter</p> <ol style="list-style-type: none"> 1) Submission of dispensing data related to the following high risk medicines: <ul style="list-style-type: none"> • Valproate in women of childbearing age (13-50) – Monthly submission • Use of antipsychotics in patients over 65 and in care home residents - Quarterly submission <p>Data is submitted on NECAF by the end of the month following the data collection period (i.e by end February for items dispensed in January)</p> <ol style="list-style-type: none"> 2) Completion of IQT bronze by all staff working within the pharmacy – online via wcppe 3) Twice yearly update of the All Wales Pharmacy Database (AWPD) – via NECAF submission <p>More detail at http://www.cpwales.org.uk/Services-and-commissioning/Quality-Scheme.aspx</p>	<p><u>Collaborative Working Scheme</u> £1540 per annum consisting of:</p> <ol style="list-style-type: none"> 1) £1040 for attending a minimum of 3 cluster meetings organised by your Primary Care Cluster Community Pharmacy Lead PCCCPL – at least one meeting attended by a pharmacist, the others may be by a technician 2) 2 x £260 available for collaborative working visits to discuss provision of services or repeat prescription management – at least one attended by pharmacist, the other may be by a technician <p>Collaborative working and cluster meetings must be attended by either a pharmacist or technician who has worked in the pharmacy for more than 2 days a week for 8 consecutive weeks including the date of the meeting. Attendance at meetings is declared and claimed for on NECAF.</p> <p>More detail at http://www.cpwales.org.uk/Services-and-commissioning/Collaborative-Working.aspx</p>
<p><u>NHS Seasonal Flu Vaccination*:</u></p> <p>Provision of Seasonal Influenza Vaccinations is a key component of the contract and forms part of service continuity payments. Attendance at face to face Basic Life Support and completion of online annual flu update is mandatory each year in order to provide vaccinations. Vaccination is recorded on the Choose Pharmacy platform. Training can be accessed through NHS or private providers</p> <p>*Part of CCPS – see note above – cannot be offered as standalone NHS service</p>	<p><u>Service Continuity Payments</u> £6240 funding available per annum: Payments relative to availability of service provision, with the number of days availability for the previous month declared on NECAF monthly</p> <p>On NECAF>WP34c declaration – declare open days and availability of CAS/Flu/EHC</p> <ol style="list-style-type: none"> 1) Where CAS is available for 80% or more of open days in a month: From April to September (inclusive) a payment is made of £260, from October to March inclusive a payment is made of £156 2) Where flu is available for at least one day per month and 40 days between 1 September 2022 and 31 December 2022, £312 is available per month 3) EHC: Where EHC is available – 60% Availability in April, 70% in May, 80% from June : £260 per month April to September, £156 October to March

